



## COUNCIL MEETING

**7.30 pm Tuesday, 15 December 2020  
(Virtual Meeting)**

**Members of the Council of the London Borough of Havering are hereby summoned to attend a meeting of the Council at the time and place indicated for the transaction of the following business.**

**Abdus Choudhury  
Monitoring Officer**

**For information about the meeting please contact:  
Anthony Clements tel: 01708 433065  
anthony.clements@oneSource.co.uk**

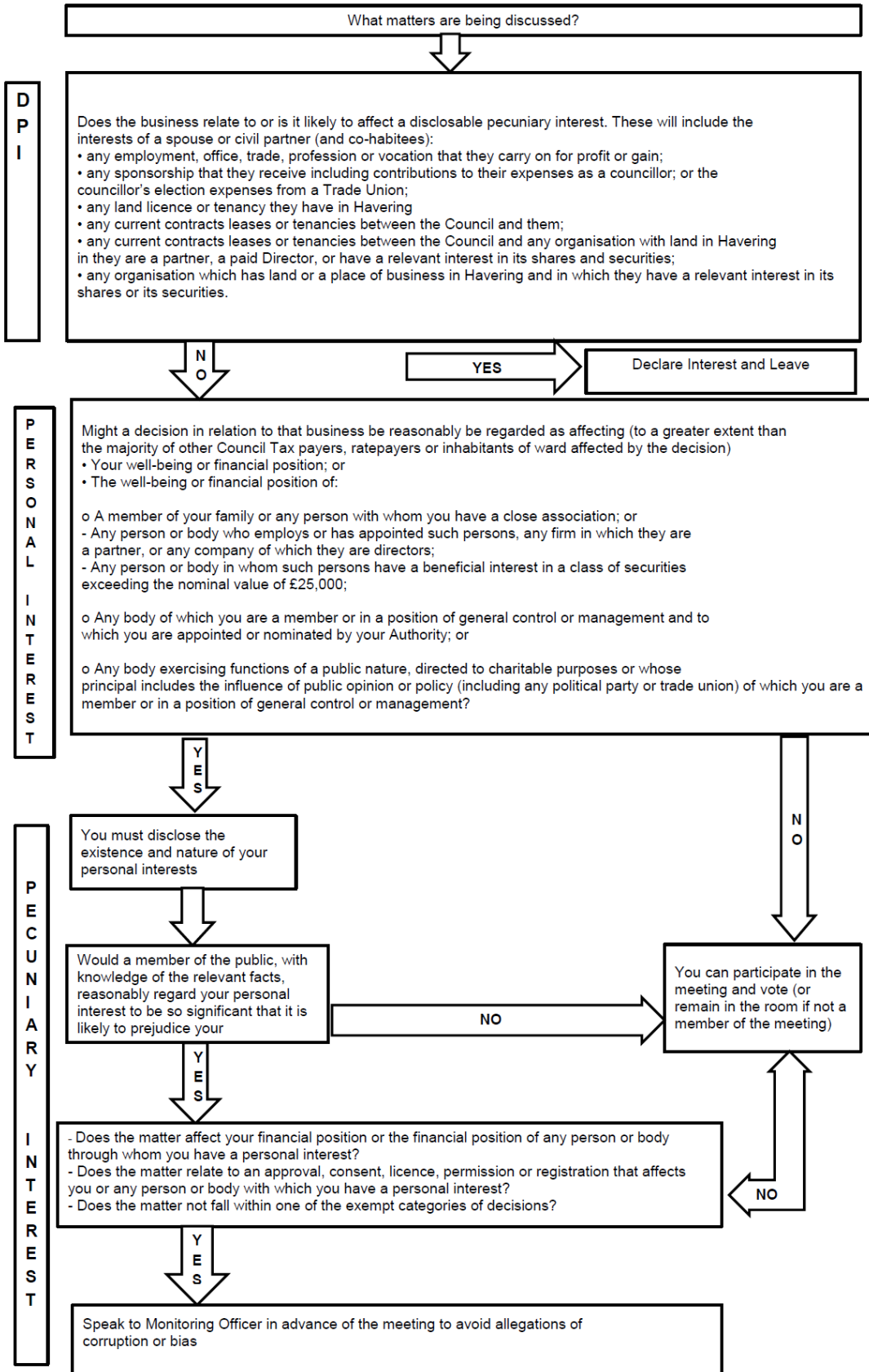


**Please note that this meeting will be webcast.**

**Members of the public who do not wish to appear  
in the webcast will be able to sit in the balcony,  
which is not in camera range.**

**Council, 15 December 2020 - Agenda**

**DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF**



## **AGENDA**

### **1 PRAYERS**

### **2 PROTOCOL ON THE OPERATION ON MEETINGS OF FULL COUNCIL DURING THE COVID-19 PANDEMIC RESTRICTIONS (Pages 1 - 4)**

Attached for noting.

### **3 APOLOGIES FOR ABSENCE**

To receive apologies for absence (if any).

### **4 MINUTES (Pages 5 - 30)**

To sign as a true record the minutes of the Meeting of the Council held on 9 September 2020 (attached).

### **5 DISCLOSURE OF INTERESTS**

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in an item at any time prior to the consideration of the matter.*

### **6 ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE**

To receive announcements.

### **7 PETITIONS**

To receive any petition presented pursuant to Council Procedure Rule 14.

Councillors Graham Williamson, Natasha Summers and Damian White have indicated a wish to present a petition.

### **8 EXEMPTIONS TO THE CALL-IN PROCESS (Pages 31 - 42)**

To consider a report of the Chief Executive on exemptions to the call-in process (attached).

**Council, 15 December 2020 - Agenda**

**9 MEMBERS' QUESTIONS** (Pages 43 - 46)

Attached.

**10 MOTIONS FOR DEBATE** (Pages 47 - 50)

Attached.



## LONDON BOROUGH OF HAVERING

### PROTOCOL ON THE OPERATION OF MEETINGS OF FULL COUNCIL DURING THE COVID-19 PANDEMIC RESTRICTIONS

#### 1. Introduction

In accordance with the Local Authority and Police Crime Panels (Coronavirus) Flexibility of Local Authority and Police and Crime Panels Meetings (England and Wales) Regulations 2020, all meetings of full Council held during the Covid-19 restrictions will take place in a 'virtual' format. This document aims to give details on how the meetings will take place and establish some rules of procedure to ensure that all parties find the meetings productive.

#### 2. Notification of Meeting

Once the date for a meeting has been set, an electronic appointment will be sent to all relevant parties. This will include a link to access the virtual meeting. Guidance on the use of the technology involved will also be available.

#### 3. Format

For the duration of the Covid-19 restrictions period, meetings of full Council will be delivered principally through video conference call, using Zoom software. Instructions sent with meeting appointments or agendas will cover how to use the software. Additional IT support will also be provided to any Member requesting this in advance of the meeting.

#### 4. Structure of the Meeting

Although held in a virtual format, Council Meetings will follow, as far as is possible, the standard procedure for Council meetings. The principal stages of the meeting will normally be as follows:

- Prayers (delivered remotely via Zoom link)
- Apologies for absence
- Agreeing the minutes of the previous meeting
- Disclosure of Interests
- Announcements by the Mayor, by the Leader of the Council or by the Chief Executive
- Petitions – Members will be able to give a short statement (via Zoom) explaining the subject of their petition.
- Members' Questions – Answers to questions to be circulated prior to the meeting. Supplementary question to be asked and answers given via Zoom.
- Motions for Debate.
- Recommendations and reports

- The meeting will close with the singing of the National Anthem for which Members participating via Zoom should remain seated.

## **5. Technology Issues**

Initial, revised and final agendas setting out the items for the meeting will be issued in advance in the normal way, to all parties, in accordance with statutory timetables. The agenda will also be published on the Council's website – [www.havering.gov.uk](http://www.havering.gov.uk) in the normal way. The guidance below explains how the meeting is to be conducted, including advice on what to do if participants cannot hear the speaker and etiquette of participants during the meeting.

Remote access for members of the public together with access for the Press will be provided via a webcast of the meeting at [www.havering.gov.uk](http://www.havering.gov.uk).

If the Mayor is made aware that the meeting is not accessible to the public through remote means, due to any technological or other failure of provision, then the Mayor shall temporarily adjourn the meeting immediately. If the provision of access through remote means cannot be restored within a reasonable period as determined by the Mayor in consultation with the Council's Monitoring Officer, then the remaining business will be considered at a time and date fixed by the Mayor. If he or she does not fix a date, the remaining business will be considered at the next scheduled ordinary meeting of full Council.

## **6. Management of Remote Meetings for Members**

The attendance of Members at the meeting will be recorded by the Democratic Services Officer clerking the meeting. The normal quorum requirements for meetings as set out in the Council's Constitution will also apply to a virtual meeting of full Council.

Democratic Services Officers will monitor participant involvement during the virtual call to ensure that there are no drop outs. Members will be informed at the beginning of the meeting to indicate via the chat function if they have missed part of the debate, and for the clerk to recap briefly over what was said.

In the event that a Member's video feed has failed but he/she is able to hear what is being said then the Member should confirm as such to the clerk using the chat function.

In the event that a Member's audio and video feed has failed then the Chairman will invite the Council to determine whether to proceed or adjourn the meeting to a later date.

## **7. Etiquette at the meeting**

In order to make the hearing productive for everyone, the following rules must be adhered to and etiquette observed:

- The meeting will be presided over by the Mayor who will invite participants to speak individually at appropriate points. All other participants will have their microphones

muted until invited to speak by the Mayor;

- If invited to contribute, participants should make their statement, then wait until invited to speak again if required. Members' microphones will be remuted once they have finished speaking.
- If it is possible, participants should find a quiet location to participate in the Zoom meeting where they will not be disturbed as background noise can affect participants.
- If there are intermittent technological faults during the meeting then the Mayor will ask the speaker to repeat from the point where the disruption started. Whilst intermittent disruption is frustrating, it is important that all participants remain professional and courteous.
- The Council Procedure Rules as shown in the Council's Constitution will apply to the meeting in the normal way, as far as is practicable.

## **8. Meeting Procedures**

Democratic Services Officers will facilitate the meeting. Their role will be to control conferencing technology employed for remote access and attendance and to administer Member interaction, engagement and connections on the instruction of the Mayor.

The Council has put in place a technological solution that will enable Members participating in meetings remotely to indicate their wish to speak via this solution. This will be via use of the 'raise hand' function in the Participants field of the Zoom software used for the meeting.

The Mayor will follow the rules set out in the Council's Constitution when determining who may speak, as well as the order and priority of speakers and the content and length of speeches in the normal way.

The Mayor, at the beginning of the meeting, will make reference to the protocol for the meeting and the rules of debate. The Mayor's ruling during the debate will be final.

Members are asked to adhere to the following etiquette during remote attendance at the meeting:

- All Councillors and participating officers are asked to join the meeting no later than thirty minutes before the start to allow themselves and Democratic Services Officers the opportunity to test the equipment. Officers will also advise Members of any specific joining arrangements and procedures applying to a particular meeting.
- Any camera (video-feed) should show a non-descript background or, where possible, a virtual background that allows the Member to still be clearly seen and Members should be careful to not allow any exempt or confidential papers to be seen in the video-feed.
- During general debate, rather than raising one's hand or rising to be recognised to

speak, Members attending remotely should avail themselves of the remote process for requesting to be heard and use the 'raise hand' function in the participants field of the Zoom software.

- If a Member wishes to raise a Point of Order, Personal Explanation, Clarification or Point of Information then he/she should use the 'raise hand' function and wait until the Mayor asks for their microphone to be unmuted. They should then state which of those procedures are to be drawn to the attention of Members and make their point. The microphone of the Member will then be muted again and the Mayor will make any appropriate response.
- Members may only speak when invited to by the Mayor as Chair of the meeting.
- Only one person may speak at any one time.
- When referring to a specific report, agenda page, or slide, participants should mention the report, page number, or slide so that all Members have a clear understanding of what is being discussed at all times

Voting will be conducted using the electronic voting function within Zoom. The Democratic Services Officer will announce the result of the vote and the Mayor will then move on to the next agenda item.

A record of votes and how individual Members voted will be appended to the minutes following the meeting.

Any Member participating in a remote meeting who declares a disclosable pecuniary interest, or other declarable interest, in any item of business that would normally require them to leave the room, must also leave the remote meeting. The Democratic Services Officer or meeting facilitator will move the Member to the Zoom waiting room until the item is complete, and then return them to the meeting.

## **9. After the Hearing - Public Access to Meeting Documentation following the meeting**

Members of the public may access minutes, decision notices and other relevant documents through the Council's website. [www.havering.gov.uk](http://www.havering.gov.uk)

For any further information on the meeting, please contact [anthony.clements@onesource.co.uk](mailto:anthony.clements@onesource.co.uk), tel: 01708 433065.





**MINUTES OF A MEETING OF THE COUNCIL OF THE  
LONDON BOROUGH OF HAVERING  
Council Chamber - Town Hall  
9 September 2020 (7.30 - 10.28 pm)**

**Present:** The Mayor (Councillor John Mylod) in the Chair

**Councillors** Councillors Robert Benham, Ray Best, Carole Beth, Michael Deon Burton, Joshua Chapman, John Crowder, Philippa Crowder, Keith Darvill, Osman Dervish, Nic Dodin, David Durant, Brian Eagling, Gillian Ford, Jason Frost, Martin Goode, Linda Hawthorn, Judith Holt, Paul McGeary, Paul Middleton, Sally Miller, Robby Misir, Ray Morgon, Barry Mugglestone, Stephanie Nunn, Denis O'Flynn, Gerry O'Sullivan, Dilip Patel, Nisha Patel, Bob Perry, Viddy Persaud, Roger Ramsey, Timothy Ryan, Jan Sargent, Carol Smith, Christine Smith, Natasha Summers, Matt Sutton, Maggie Themistocli, Jeffrey Tucker, John Tyler, Linda Van den Hende, Christine Vickery, Melvin Wallace, Ciaran White, Damian White, Michael White, Reg Whitney, Christopher Wilkins, Graham Williamson and Darren Wise

Apologies were received for the absence of Councillors Tony Durdin, Tele Lawal and Ron Ower.

The Mayor's Official Chaplain - Father John Tuohy, Parish Priest, St Joseph's Catholic Church, Upminster opened the meeting with prayers.

The meeting closed with the singing of the National Anthem.

**29 PROTOCOL ON THE OPERATION OF FULL COUNCIL DURING THE COVID-19 RESTRICTIONS (agenda item 2)**

The protocol on the operation of meetings of full Council during the Covid-19 restrictions was noted by Council, without division.

**30 APOLOGIES FOR ABSENCE (agenda item 3)**

Apologies were received from Councillors Tony Durdin, Tele Lawal and Ron Ower.

**31 MINUTES (agenda item 4)**

It was clarified that the meeting had been chaired by Councillor Mylod rather than as stated in the minutes.

On minute 19, Council agreed, without division, that the minute text should read as follows:

The Mayor presented a petition concerning a request to restrict use of lorries of the East Hall Lane junction with Wennington Road. The Monitoring Officer advised that adequate notice of the petition had not been given in accordance with the Council Procedure Rules. The Mayor nevertheless exercised his discretion to receive the petition.

It was also noted that, in response to a Council question, details of the rent levels in Joint Venture properties would be provided to Councillor McGeary.

The minutes were otherwise agreed as a correct record.

**32 DISCLOSURE OF INTERESTS (agenda item 5)**

There were no disclosures of interest.

**33 ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE (agenda item 6)**

A minute's silent reflection was held in memory of former Councillor Ivor Cameron who had passed away recently. Tributes to former Councillor Cameron were paid from all sides of the Chamber.

The Leader of the Council paid tribute to all those involved in the recent Armed Services commemoration in the borough.

There had been a recent rise in the number of Covid-19 cases in Havering and an all-Member briefing on this issue had been arranged for next week. A toolkit on the issue would be circulated to Members shortly and two new walk-in testing centres would be opening in Havering.

**34 PETITIONS (agenda item 7)**

A petition was presented by Councillor Williamson concerning a request from residents for resurfacing of Cherry Tree Lane.

A petition was also presented by Councillor Wallace relating to a proposed house of multiple occupation for young adults from another borough to be located in Gidea Park.

**35 MEMBERS' QUESTIONS (agenda item 8)**

Fifteen questions were submitted. The text of all questions submitted with answers and, where asked, summaries of supplementary questions and answers is attached at appendix 1 to these minutes.

**36 CONSTITUTION REVIEW (agenda item 9A)****Motion on behalf of the Residents' and Upminster and Cranham Residents Associations' Groups**

Democracy, Fairness and the Rule of Law is the backbone of what makes Britain great and the envy of many countries around the world. However, in Havering, under the current Leadership, these principles have been eroded over the past two years to the detriment of this Council.

As a result, this council calls for an urgent review of the relevant parts of the Constitution such as the Council Procedure Rules, Overview and Scrutiny Committee Procedure Rules and the Committee Procedure Rules to strengthen procedures and bring forward to the Governance Committee appropriate changes to the constitution to bring back democracy, fairness, transparency and adherence to rules and the law.

**Amendment on behalf of the Conservative Group**

Democracy, Fairness and the Rule of Law is the backbone of what makes Britain Great and the envy of many countries around the world.

As part of this, Council recognises the well-developed system of overview and scrutiny that exists within the London Borough of Havering, empowering all non- Executive Councillors to take part within democratic debate. Furthermore, it notes the approach adopted by the Administration in seeking to keep all members of the council informed and updated during the national lockdown with weekly all member briefs and weekly group leader meetings, going significantly above and beyond what many other authorities did. Whilst recognising that democracy, fairness, transparency and the adherence to the rules of the law are the hallmark of the London Borough of Havering, Council requests that the Monitor Officer examines the constitution and make recommendations to the Governance Committee for any areas that require modernisation.

**Replacement Composite Amendment on behalf of all Groups**

The Group Leaders have agreed to form a Working Group to meet monthly to review the relevant parts of the Constitution such as the Council Procedure Rules, Overview and Scrutiny Committee Procedure Rules and the Committee Procedure Rules to further strengthen our governance arrangements. The Working Group will liaise with and report to the Governance Committee to put forward any recommended changes to our Constitution for approval by Council.

Council discussed whether an agreement had been reached that the motion should be dealt with on a vote only basis.

The composite amendment on behalf of all Groups was **AGREED** to be submitted without division; a procedural motion that the composite amendment be dealt with on a vote only basis was **AGREED** by 34 votes to 16 with one abstention (see division 1); the composite amendment on behalf of all Groups was **AGREED** by 44 votes to 0 with seven abstentions (see division 2).

37 **SCHOOL PERFORMANCE (agenda item 9B)**

**Motion on behalf of the Labour Group**

This Council is concerned at the decline in the performance of many of Havering's Secondary Schools and calls on the Executive to re-evaluate its role in maintaining and improving schools.

**Amendment on behalf of the Conservative Group**

The Council recognises that every secondary school within Havering is an academy, which is separate from the Local authority and responsible to the regional schools commissioner for their individual performance. However, it welcomes the Administration's support for all schools within Havering, and work already done through the various schools forums to help support schools and drive up performance. Therefore the Council requests that a report be submitted to the Children and Learning Overview and Scrutiny Sub-Committee outlining the measures of support currently provided to Havering schools by the Council to look at any other support it is felt could be provided by the authority to further enhance school performance.

During debate, the Leader of the Council clarified that whilst, there could not be a commitment to additional funding for First Step, no funding would be withdrawn from that organisation.

Following debate, the amendment on behalf of the Conservative Group was **AGREED** by 34 votes to 14 with 3 abstentions (see division 3).

38 **APPOINTMENT OF A MONITORING OFFICER (agenda item 10)**

A report of the Chief Executive asked Council to agree that Abdus Choudhury, Deputy Director of Legal and Governance be authorised to exercise the responsibilities of the Council's Monitoring Officer, with immediate effect.

The report was **AGREED** without division and it was **RESOLVED**:

- 1 That the following individual be authorised to exercise the responsibilities of the statutory officer indicated:  
**Monitoring Officer Abdus Choudhury, Deputy Director Legal & Governance (oneSource), with immediate effect.**
2. Pursuant to that appointment the delegations and references made to that statutory role in the Constitution be amended accordingly.
3. To note that the Monitoring Officer appoints Daniel Fenwick as Deputy Monitoring Officer, who will exercise the responsibilities of the statutory officer in his absence.

39 **DATES OF COUNCIL MEETINGS 2020/2021 (agenda item 11)**

A report of the Chief Executive asked Council to agree the dates of its meetings for the remainder of the 2020/21 municipal year as shown below:

**DATES FOR REMINDER OF 2020/21 MUNICIPAL YEAR**

	<b>2020</b>
18	November
	<b>2021</b>
20	January
24	February (Council Tax Setting)
24	March
19	May (Annual Meeting)

The report was **AGREED** without division and it was **RESOLVED** that:

1. The Council fixes the date of its meetings for the remainder of the 2020/21 municipal year (as shown above);
2. Changes to the date of meetings of Council be determined by the Mayor, following consultation with Group Leaders;

40 **EXEMPTIONS TO THE CALL-IN PROCESS (agenda item 12)**

A procedural motion that this item be withdrawn from the agenda was **AGREED** without division.

41 **DELEGATION OF POWERS TO LONDON COUNCILS CREATE A DOCKLESS BIKES BYELAW (agenda item 13)**

A procedural motion that this item be withdrawn from the agenda was **AGREED** without division.

**42 ANNUAL REPORTS OF COMMITTEES AND MEMBER CHAMPIONS  
(agenda item 14)**

The annual reports of the following Committees and Member Champions were received:

**AUDIT COMMITTEE**

**PENSIONS COMMITTEE**

**OVERVIEW AND SCRUTINY BOARD**

**CHILDREN & LEARNING OVERVIEW AND SCRUTINY SUBCOMMITTEE**

**CRIME & DISORDER SUB-COMMITTEE**

**ENVIRONMENT OVERVIEW AND SCRUTINY SUB-COMMITTEE**

**HEALTH OVERVIEW AND SCRUTINY SUB-COMMITTEE**

**INDIVIDUALS OVERVIEW AND SCRUTINY SUB-COMMITTEE**

**TOWNS & COMMUNITIES OVERVIEW AND SCRUTINY  
SUBCOMMITTEE**

**MEMBER CHAMPION FOR THE ARMED FORCES**

**MEMBER CHAMPION FOR EQUALITY AND DIVERSITY**

**MEMBER CHAMPION FOR THE HISTORIC ENVIRONMENT**

**MEMBER CHAMPION FOR THE OVER 50s**

**MEMBER CHAMPION FOR THE VOLUNTARY SECTOR COMPACT**

**MEMBER CHAMPION FOR YOUNG PEOPLE**

**43 VOTING RECORD (agenda item )**

The record of voting decisions is attached as appendix 2 to these minutes.

---

**Mayor**



This page is intentionally left blank





## Appendix 1

FULL COUNCIL, Wednesday 9 September 2020

### MEMBERS' QUESTIONS

#### Quality Assurance in Residential Accommodation for the Elderly

1) **To the Leader of the Council (Councillor Damian White)**  
**From Councillor Reg Whitney**

In a recent radio interview, the Leader stated that he had introduced the Quality Review Panel. We would certainly agree the need to ensure quality developments are built in Havering, so would the Leader explain why on the Serena, Solar and Sunrise complex for elderly residents they will have to take their rubbish down in the lift and then walk outside to dispose of it.?

#### Answer

Solar, Sorena and Sunrise is to be a modern supported housing development designed for the over 55's in a clean and safe environment. It is expected that residents can live independently being provided with support, as and when they need it, to enable them to continue living in their own home. As such these are deemed high risk buildings and the design of these new homes is intended to reduce risk where ever possible whilst increasing independence.

Refuse chutes have been omitted from this development because experience shows that they can regularly become blocked, generate unpleasant smells, attract pests, and can be unsuitable for food waste. In addition, the chutes discharge into bins that require storage facilities and these also create similar management issues as described for the chutes. It is known that the chutes and storage areas themselves create a fire risk, hence the support for Underground Refuse Systems (URS).

Underground Refuse Storage is a more modern way to manage refuse and better at reducing all the issues mentioned regarding refuse chutes and bin storage. In addition, it helps contain any possible fire risks, compared to refuse chutes.

Following Grenfell, there is a heightened need for fire safety strategies to further reduce possible fire risks in all building, including the design of new buildings, thus promoting the safety of residents.

The use of underground space is a key issue in creating an environmentally friendly and sustainable development that is clean, modern and safe. So, in this case, the refuse system that would usually be unsightly at ground level, has been located underground. This has helped to maximise ground-level space for more productive purposes including landscaped gardens and paths, as well as improving visual amenity.

## Council, 9 September 2020

Experience indicates that installing underground bins can also reduce the overall costs associated with maintenance and the management of refuse collection.

Whilst we would expect residents to be able to make full use of this modern and safe design themselves, less mobile residents will be given support if required through assisted collections.

A supplementary question asked what criteria residents would need to meet to receive assistance with their rubbish, what would happen if lifts were out of order and whether the Leader of the Council felt that a 16 storey building was acceptable for the elderly or disabled.

In response, the Leader of the Council that the Council had taken the best advice available and that experts had stated that rubbish chutes were not the way forward for modern developments. This was based on fire safety issues as well as the smell from blocked chutes and the amount of space taken up. Strategic Planning Committee had also been consulted on the issue.

## **Capital Borrowing**

### **2) To the Cabinet Member for Finance & Property (Councillor Roger Ramsey) From Councillor Christopher Wilkins**

Could the Cabinet Member give details of all the Capital Borrowing the Council currently has, what purpose it is for, as well as the cost of servicing the debt. The reason I am interested is that the Council seems to be using a lot of Capital Borrowing recently. The latest news is that the Council will be taking over the building of the first stage of the much-publicised Wates collaboration. Wates have withdrawn and Havering will be providing the £20M shortfall. Can you confirm where the funding is coming from? This is in addition to the properties that have been recently bought on the new Crow Lane development. Borrowing rates are low at the moment, but repayments still need to be made. I raised concerns at full Council in February, and also mentioned that some of the Council's borrowing may be considered to be reckless, in view of the financial uncertainties at that time.

## **Answer**

- At 31<sup>st</sup> March 2020 the Council's Capital Financing requirement (CFR) was £353.4m, split as General Fund (£156.2m) and HRA (£197.2m). This represents the amount of Capital Expenditure that has not been financed by capital receipts, capital grants or contributions from revenue. The Council has taken £235.2m of long term external borrowing with the remainder £118.2m being financed by internal borrowing using cash balances.
- The Council sets an authorised limit which is the maximum amount of debt that the authority can legally borrow in compliance with the Local Government Act 2003. At 31<sup>st</sup> March this was £497.0m so the Council's current external

**Council, 9 September 2020**

borrowing of £235.2m is comfortably below this limit The cost of financing the external borrowing is split between interest and repayment (MRP).

- The Audit Committee and Council Tax Setting Council review the capital strategy and treasury management strategy annually
- The table below sets out the cost of this borrowing to the General Fund and HRA as at 31.03.2020

<b>Lender</b>	<b>Total</b>	<b>Amount HRA</b>	<b>Amount GF</b>
<b>Long term Borrowing</b>			
PWLB	228,234,077.47	194,253,114.83	33,980,962.64
LOBO _ Danske Bank	7,000,000.00	3,559,147.38	3,440,852.62
<b>Grand total</b>	<b>235,234,077.47</b>	<b>197,812,262.21</b>	<b>37,421,815.26</b>

**2019-20 Interest**

PWLB	7,390,995.61	5,812,333.26	1,578,662.35
LOBO - Danske bank	252,000.00	128,129.31	123,870.69
<b>Grand total</b>	<b>7,642,995.61</b>	<b>5,940,462.57</b>	<b>1,702,533.04</b>

- Many capital schemes generate income or deliver efficiency savings for the Council and the HRA.

**Napier New Plymouth**

The Council had originally set aside a gross HRA capital budget of £46m for the scheme including £9m of equity. The projected new budget is £60 million, a net increase of £14 million. (An additional £20m for the affordable housing less the release of £6m equity, no longer needed). Currently, the HRA borrowing rates are favourable, £20m borrowing will attract financing costs equivalent to c£0.296m per annum,

## Council, 9 September 2020

The uplift can be accommodated within the £287.7million affordable housing budget set aside for the 12 sites. The change will add up to 71 units of new Council housing boosting HRA revenues, which will along with the 126 rented units generate sufficient revenue returns to service the financing costs and debt on the scheme within 40 years. The Napier New Plymouth project delivers good value units to the HRA.

### Crow Lane

The acquisition of Crow Lane is estimated to cost £15.3M, and is funded from a dedicated HRA acquisitions capital budget. Borrowing of £15.3m will attract financing costs of £0.226m. Upon completion the Council will take ownership of 38 new units of affordable housing, which will generate sufficient net income to service and repay the associated debt within 50 years. The scheme delivers a high proportion of 3 and 4 bed family housing.

### HRA self-financing

It should be remembered that a system called HRA Self-Financing was introduced in April 2012 which replaced the historic Housing Revenue Account subsidy system. The HRA self-financing regime has given local authorities the freedom to invest in their own stock from their own income. However, in return there was an "allocation" of national housing debt between local authorities. The London Borough of Havering was given a debt allocation of c£170m.

To date, the HRA self- financing debt remains at £170m which is the bulk of the HRA borrowing currently. The cost of servicing this debt is circa £6m pa. The Council has since April 2012 borrowed a further £28m increasing the HRA debt to £198m.

The HRA business plan presented to Cabinet in Feb 2020 assumed the funding for of £287.7m for 12 Estates and £15.3m funding for Crow Lane, the business plan also assumed and incorporated new borrowing of £60m, of which the Council has only utilised £25m to date.

A supplementary question asked if Councillor Wilkins could refer any further questions on this matter to the Cabinet Member. The Cabinet Member agreed, feeling it was important that, in the current climate, all items of Council expenditure were carefully scrutinised.

## Vision Screening in Schools

- 3) **To the Cabinet Member for Education, Children and Families (Councillor Robert Benham)**  
**From Councillor Keith Darvill**

The NHS recommends Vision Screening for 4 to 5 year olds and according to Public Health England they are usually carried out in schools. Do all primary schools in Havering carry out such screening test?

If any schools do not carry such test will the Leader a Member disclose those schools and the reasons why they fail to carry such important screening?

### Answer

LBH commissions NELFT to carry out vision screening of children in Reception (4-5 year olds) as part of the School Nursing Service. The screening is part of a universal health assessment that also includes hearing screening and the National Child Measurement Programme (NCMP).

In the 2018/19 school year, 95% of Reception pupils received this screening.

In the 2019/20 school year, 71% of Reception pupils received this screening. This lower coverage was due to NELFT following national guidance to redeploy staff into Covid-19 roles and due to schools closing for many pupils during the summer term.

The latest national guidelines are for the NCMP to recommence in January 2021. We will work with NELFT and continue to follow guidance (as this becomes available) on recommencement of hearing and vision screening.

There are no schools that refuse this screening.

A supplementary question asked what steps could be taken to test more children once the Covid restrictions had eased and how coverage of vision screening could be increased in the future.

In response, the Cabinet Member accepted that screening levels had been lower this year due to the Covid-19 situation. Vision screening would recommence in January 2021 with a focus on those children who had not had a test originally. It was also possible that screening could take place in community health clinics, in addition to schools.

## **Installation of CCTV Cameras in Rainham Village**

**4) To the Cabinet Member for Environment (Councillor Osman Dervish)  
From Councillor Jeffrey Tucker**

In Calendar Brief (10/8) the Cabinet Member for highways recognised the many complaints from residents and businesses about HGVs illegally using Rainham Village Conservation Area as a short-cut to Ferry Lane industrial area.

The solution is to install CCTV cameras at the junction of Bridge Road and Lamson Road by the roundabout by Tesco, Rainham. This solution has the support of London Riverside (BID) Ltd, GLA Assembly Member Keith Prince and local Councillors and is particularly necessary due to an increase in waste facilities in the area. On September 16<sup>th</sup> the Cabinet will be discussing its CCTV strategy. Will this matter be included on the agenda?

### **Answer**

I fully understand and sympathise with residents on this issue and so totally agree that we need to take action to address it. I have had discussions with Officers to look at options for installing a static CCTV camera in the area to enforce the restrictions and once there is formal agreement to do so, work will start to install the scheme.

The enforcement of the existing 7.5t weight restriction in Rainham by way of static camera is not within the scope of the new CCTV strategy as this is a broad document and does not deal with specific localised schemes or issues. The Public Space CCTV Strategy looks at the way the Council intends to use cameras, which are installed, managed and monitored by the Council for a range of objectives, which will be considered and agreed at the Cabinet meeting.

A supplementary question thanked the Cabinet Member for his work with HGV issues that were also affecting Rainham Village. The Cabinet Member undertook to seek to assist these residents also.

## **Care Home Visits following the Lifting of Government Restrictions**

**5) To the Cabinet Member for Adult & Social Care (Councillor Jason Frost)  
From Councillor Martin Goode**

Can the Cabinet Member please confirm what arrangements have been made following the governments guidance to Councils on the restarting of care home visits?

In particular, for the many residents of Havering, who are living with some form of dementia. The importance of regular visits from families and friends play a significant role in their care and wellbeing, regular contact with loved ones not only helps people living with dementia to feel secure, but also helps them to maintain basic cognition and communication skills.

**Council, 9 September 2020**

Coronavirus has disproportionately impacted people affected by dementia and lockdown restrictions have meant little to no contact with loved ones in care homes.

**Answer**

I could not agree more with Cllr Goode on the importance for care home residents, particularly those suffering with dementia, being able to receive visits from their family and friends. That is why the most recently published national guidance easing the restrictions on non-clinical visitations to care settings has been most welcome. However, it is very well understood that for many families the revised guidance remains highly restrictive insofar as only one nominated loved one is able to be a regular visitor into the place of care.

I know that Care Providers themselves are also very concerned about the long-term impacts of restrictions to visitors, both families and other external parties. Unfortunately, care providers are obliged to follow national guidance regarding their operations. However, I can assure Cllr Goode that officers in Adult Social Care and Public Health are keeping a constant check on the latest information updates from the Dept for Health and Social Care on the guidance for care homes and other care settings, and any changes, further loosening of restrictions will be communicated immediately.

Care homes have had to quickly develop alternatives for their residents to connect with their loved ones, ensuring they review their range of activities to support them with holding onto as much of their function and quality of life as possible. However please be in no doubt that I understand this is no substitute for face to face physical time with families - my heart goes out to all those affected— unfortunately it is essential that residents within care homes are protected from any new introduction of COVID-19 into their settings.

A supplementary question asked if the Cabinet Member agreed that the Council should facilitate visits to care homes from family members?

In response, the Cabinet Member stated that the Council had to support the wellbeing of vulnerable residents. It was important to ensure care homes remained covid-complaint whilst also encouraging visits to take place within Government guidelines.

**Public Space Protection Orders around Schools**

- 6) **To the Cabinet Member for Public Protection and Safety (Councillor Viddy Persaud)**  
**From Councillor Ray Morgon**

Would the Cabinet Member confirm why the Council allowed the Public Space Protection Orders around schools to expire in November 2019?

**Answer**

The Public Space Protection Orders around the schools were valid for a period of 3 years from the date of making in November 2016. The effectiveness and success of the PSPO's was monitored throughout the period since their introduction. The levels of incidents and injuries had reduced over the period to levels which are comparatively very low. It is difficult to extend a PSPO if the issue has reduced. In 2019 the Highways, Parking & Traffic team started to review options to manage the areas given the low levels of incident and found a range of alternatives that could be more effective way of managing issues around schools.

Since the outbreak of the Covid-19 pandemic, and government advice to not use public transport, this has been reviewed and the service has been working to introduce alternative options.

A supplementary question asked why it had taken so long to act on PSPOs around schools. The Cabinet Member responded that a considerable amount of evidence was needed for any PSPO but that she would arrange for a detailed response to be sent to Councillor Morgon.

**SERCO Contractual Obligations**

**7) To the Cabinet Member for Environment (Councillor Osman Dervish)  
From Councillor Linda Van den Hende**

Can the Cabinet Member please give details as to the financial sanctions which apply to SERCO for missed collections, including the requirements placed on SERCO for remedial action?

**Answer**

During lockdown household waste tonnages increased by over 33% as a result of people staying at home and tonnages are still around 10% higher than at the same time last year. This obviously places a huge demand on Serco.

Despite this the focus has been on ensuring a weekly waste service and collections have been made during the scheduled week, even if some collections were not made on the regular day.

As a result of robust contract management Serco have deployed additional collection teams and have also reviewed their management structure. These actions have significantly improved performance over recent weeks and the vast majority of collections are now being made on the scheduled day.

Serco have a set of performance indicators containing targets related to the collection of household waste in Havering. Should these targets not be met, Serco are issued with a financial deduction. The targets are quarterly and comprise:



### **Council, 9 September 2020**

1. Missed waste collections per 100,000 scheduled (target of 73 or fewer) with a maximum financial deduction of £10,000.
2. Total actual number of missed garden waste, bulky waste and clinical waste collections, with a target of fewer than 42, 1 and 1 respectively. Each have a maximum deduction of £1,666.
3. Percentage of missed collections rectified on time with a target of 96% or higher and a maximum deduction of £5,000.

Each indicator is treated on a Red/Amber/Green basis, with incremental deductions dependent on performance – green meaning the target has been met and no deduction is issued, Amber with a 75% deduction and Red with a 100% / maximum deduction.

Regarding remedial action, a missed collection should be rectified either by the end of the day (if reported before midday), or by midday the following day (if reported after midday).

A supplementary question asked if the Cabinet Member could confirm that missed collections would be collected by an appropriate vehicle that could separate orange and black sacks. In response, the Cabinet Member stated that it was not always possible to use this type of vehicle but that waste was still separated after collection.

### **Review of Private Sector Leasing**

**8) To the Cabinet Member for Housing (Councillor Joshua Chapman)  
From Councillor Paul McGeary**

Will the Lead Member for Housing make a statement about the progress in reviewing Private Sector Leasing arrangements and when does he anticipate announcing his proposals?

### **Answer**

Extensive work has been undertaken by officers to improve the management of PSL properties and improve the conditions for residents.

We shall bring a report to Cabinet in November 2020 to further the partnership with Mercury Land Holdings to procure good quality properties to be used as an alternative to PSL. These will be affordable to the residents as well as the council.

Elsewhere on the agenda tonight we have the Prevention of Homelessness and Rough Sleeping strategy. We have prioritised the prevention of homelessness which will reduce the demand for temporary accommodation. This is despite the anticipated increase in people becoming homeless which is expected following a predicted increase in unemployment as a result of the Covid-19 pandemic and the ending of the moratorium on evictions. Therefore, the current supply of PSL

**Council, 9 September 2020**

properties will be required to continue to meet the housing need of existing households.

The Council is also in the process of planning the development of a new family welcome and assessment centre in Hilldene that will provide high quality accommodation for over 80 families, replacing the current hostels. We are also developing a range of supported housing for single vulnerable people.

A supplementary question asked if bathrooms would be provided in the new Welcome Living Centre and when the project would be carried out within the overall programme.

In response, the Cabinet Member stated the Council was taking the best advice on the design of the temporary accommodation. A separate meeting could be arranged re the provision of hostels. The Council was focussing on the overall temporary accommodation programme including Private Sector Landlords, Mercury Landholdings and Hostels. Work was also in progress looking at how people accessed long term homes including the Planning programme and Regeneration proposals.

**HGV Traffic in East Hall Lane**

**9) To the Cabinet Member for Environment (Councillor Osman Dervish)  
From Councillor David Durant**

At last meeting the Mayor kindly presented a petition on behalf of the residents of Wennington Village. In response the Cabinet Member for highways promoted a scheme in Calendar Brief (10/8) to remove East Hall Lane from the local 'weight zone' which means HGVs would only be able to access East Hall Lane from the A1306.

This would be very welcome news to residents who are subject to high speed HGVs driving along Wennington Road at all hours to access a site in East Hall Lane, operating without planning permission – a situation that has been on-going for many years. Please can the Cabinet Member provide an update on how soon this scheme can be progressed?

**Answer**

I fully understand and sympathise with residents on this issue and so totally agree that we need to take action to address it and have had discussions with officers to progress the scheme.

However, as you may be aware, the recent deterioration of the carriageway surface in East Hall Lane has led to its partial temporary closure meaning that vehicles cannot currently access it from the A1306 on safety grounds. As I am sure it can be appreciated, until this issue is resolved and the road has been brought to an acceptable and safe standard, we would not be able to progress with a traffic scheme that would increase the amount of HGV's using this part of the carriageway and in turn exacerbate the issues.

**Council, 9 September 2020**

East Hall Lane has been added to the HIP programme as a high priority and once this has been addressed we would then be in a position to arrange formal advertisement of the proposal.

Proposed designs are already being progressed and we aim to have these ready for agreement to consult in the next month or two.

A supplementary question stated that there had been good progress and that all Councillors had been united in trying to resolve the HGV issues.

**Public Realm Works at Harold Wood Station**

**10) To the Cabinet Member for Environment (Councillor Osman Dervish)  
From Councillor Darren Wise**

Now that we are easing out of lockdown, could the Cabinet Member confirm the situation of the public realm works at Harold Wood station, when the remaining work will be completed and what representations has the Council made to get the station works finished?

**Answer**

As a result of TfL's financial situation following the Covid-19 Pandemic, Transport for London (TfL) instructed the Council to pause all works at Harold Wood station and withdraw from the site, in support of the government lockdown measures.

As a consequence, the previously committed funding for the scheme of £250k for 2020/21 was withdrawn. At that stage public realm works at Harold Wood station were 90% complete.

Officers have been in conversation with TfL (who are the scheme sponsor) since the middle of April regarding future funding for this scheme. TfL are currently in negotiations with the Department for Transport (DfT) for the provision of financial support for the second half of the 2020/21 financial Year.

TfL are expecting to receive confirmation of their central government bailout in September 2020. The Council will then be informed if there is sufficient funding available to complete the scheme.

Should funding become available, it is anticipated that a programme of no longer than eight weeks would be required to complete the scheme.

A supplementary question asked if TfL could provide a communications plan to advise residents and station users about the completion of the works. In response, the Cabinet Member agreed that the project had overrun and that, when TfL funding became available, he would work with Members and TfL to develop a communications programme.

## Enquiry System Compatibility

11) **To the Cabinet Member for Environment (Councillor Osman Dervish)**  
**From Councillor Paul Middleton**

Would the Cabinet Member confirm why applications like “Love Clean Streets” do not link up with other systems to ensure that the enquiry can be properly tracked?

### Answer

Love Clean Streets is linked with Mayrise, and enquiries can be tracked. However, to be able to investigate and respond to this query effectively, it would be helpful if we can be advised on what the specific issue is, which we can then raise with the LCS developer.

There are plans to implement a new Digital Platform with the intention to integrate with relevant back office systems, which will provide customers with appropriate updates to their enquiries.

A supplementary question asked why an enquiry could not be tracked via the Love Clean Streets app. In response, the Cabinet Member stated that the app had worked correctly when he had used it but that he would work to bring forward an improved service for residents.

## Town Investment Fund

12) **To the Leader of the Council (Councillor Damian White)**  
**From Councillor John Tyler**

The Government has announced a Town Investment Fund to assist with safeguarding the future of our High Streets, can the Leader please inform us how much Havering has bid for this support for each of our Town Centres?

### Answer

There have been two announcements regarding funding for Town Centres recently.

### If the question is referring to:

**£3.6bn Towns Fund announcement on the 6<sup>th</sup> September 2019** whereby capacity funding was allocated to 100 local authorities to develop proposals for a Town Deal investment plan. Havering was not allocated any funds despite having submitted an expression of interest in March 2019.

The original bidding prospectus can be found here

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/783531/Future\\_High\\_Streets\\_Fund\\_prospectus.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/783531/Future_High_Streets_Fund_prospectus.pdf)

**Council, 9 September 2020**

The published eligibility criteria restricted bids to defined classes of public authority of which LB Havering was included. Bids were invited in respect of 'towns' rather than entire 'districts'; 'town centres' but not neighbourhood centres. Eligible towns would need to be 'facing significant challenges'. Based on discussions with MHCLG, it was determined that only Romford was considered to present challenges of a scale likely to meet bidding criteria.

**If the question is referring to**

**MHCLG – Reopening High Streets Safely Fund (RHSSF) European Regional Development Fund (ERDF)** whereby Councils across England are to share £50m of additional funding to support the safe reopening of high streets. Havering's fund allocation is to be £231,057.

A grant action plan has been submitted to the MHCLG with proposed projects and initiatives to deliver

- 1) A communications campaign to support businesses and to communicate 'shop safely' messaging to reassure residents that their local high street is a safe to shop.
- 2) Recruit a public protection post to support the safe reopening of high streets and support businesses to be Covid-19 compliant.
- 3) Develop Covid-19 recovery action plans for five town centres across the borough to consult local businesses, residents, and other stakeholders to identify measures which will tackle existing issues in the area and to devise a programme of immediate and future town centre improvements.

The Council is awaiting the outcome whether the proposed projects submitted will be eligible via the ERDF Fund, this is expected within the next month.

A supplementary question asked if Councillors could have input into the bids and town centre improvements. The Cabinet Member responded that changes to High Streets would be brought to Cabinet or to the Highways Advisory Committee and that he was happy to work with ward Councillors on these issues.

**Management of Borough Sports and Leisure Facilities**

- 13) **To the Cabinet Member for Public Protection & Safety (Councillor Viddy Persaud)**  
**From Councillor Keith Darvill**

What steps are taken to monitor the level of complaints relating to the management and operation of the Borough's sports and leisure facilities and are performance and the delivery of service level agreements monitored

**Council, 9 September 2020**

regularly to enable performance disclosure to the relevant Overview & Scrutiny Sub Committee?

**Answer**

Everyone Active have a robust complaints procedure which allows complaints to be answered in a timely manner. The complaints system also allows trends to be identified and resolutions sought for any issues highlighted.

Constant communication lines exist between Council officers and Everyone Active. This is an effective way to ensure any issues that may be raised are dealt with in an efficient manner.

All areas of the contract are monitored against key performance indicators and are reported, in depth, on a monthly basis to Council officers. A quarterly report is then formulated and discussed by all relevant parties at the Quarterly client meeting.

As a minimum, the Leisure Centres are visited every 2 weeks by Council officers to ensure the high standards are being maintained by Everyone Active. Outcomes of these inspections are logged to create and identify areas of strength and weakness, with set timescales in place for any highlighted issues to be resolved.

The performance information is available should the relevant Overview and Scrutiny Sub-Committee wish to review it.

(No supplementary question asked).

**Hall Lane Pitch & Putt**

**14) To the Cabinet Member for Environment (Councillor Osman Dervish )  
From Councillor David Durant**

The Hall Lane Pitch & Putt was included as an Open Space in the draft Local Plan as part of Havering's Open Space Strategy, but was removed to facilitate building on the land. Please can the Cabinet Member advise Council who took this decision?

**Answer**

The site is designated in the existing Development Plan (the Local Development Framework) and the Draft Local Plan as open space and this designation has not been removed.

In July, the Strategic Planning Committee resolved to grant outline planning permission for the redevelopment on the site to provide up to 37 units. The application was assessed on the basis that the site is designated open space.

**Council, 9 September 2020**

A supplementary question asked why the site had been removed from the Open Spaces strategy and by whom. The Cabinet Member agreed to discuss this with Councillor Ford outside of the meeting.

**Harrow Lodge Park**

**15) To the Cabinet Member for Environment (Councillor Osman Dervish)  
From Councillor Stephanie Nunn**

Would the Cabinet Member explain why silt has been allowed to make its way back into the lake at Harrow Lodge Park and why has oil been allowed to build up to the side of the silt lagoon?

**Answer**

The silt lagoon at the head of the lakes functions to hold waste and silt from entering the lake and each time we experience any rainfall material will be washed down into the trap.

There is no confirmation that the material within the trap is oil but there are circumstances when irresponsible parties discharge such waste into drainage systems that flow to and discharge into the River Ravensborne.

Environmental Health are confirming whether there is oil within the trap and then this may be investigated by the Environment Agency and a subsequent clean-up will follow.

The debris captured by the grill above the silt trap will be removed this week. This grill is programmed to be cleared on a monthly basis.

A supplementary question asked for details of the works and how the previously announced investment would be spent as well as how the silt would be disposed of. In response, the Cabinet Member stated that the investment would be spent effectively to ensure that the lake was properly maintained and kept.

This page is intentionally left blank



DIVISION NUMBER:	1	2	3
<b>The Mayor [Cllr. Cllr John Mylod]</b>	✓	✓	✓
The Deputy Mayor [Cllr Christine Vickery]	✓	✓	✓
<b>CONSERVATIVE GROUP</b>			
Cllr Robert Benham	✓	✓	✓
Cllr Ray Best	✓	✓	✓
Cllr Joshua Chapman	✓	✓	✓
Cllr John Crowder	✓	✓	✓
Cllr Philippa Crowder	✓	✓	✓
Cllr Michael Deon Burton	✓	✓	✓
Cllr Osman Dervish	✓	✓	✓
Cllr Jason Frost	✓	✓	✓
Cllr Judith Holt	✓	✓	✓
Cllr Sally Miller	✓	✓	✓
Cllr Robby Misir	✓	✓	✓
Cllr Dilip Patel	✓	✓	✓
Cllr Nisha Patel	✓	✓	✓
Cllr Viddy Persaud	✓	✓	✓
Cllr Roger Ramsey	✓	✓	✓
Cllr Timothy Ryan	✓	✓	✓
Cllr Carol Smith	✓	✓	✓
Cllr Christine Smith	✓	✓	✓
Cllr Matt Sutton	✓	✓	✓
Cllr Maggie Themistocli	✓	✓	✓
Cllr Ciaran White	✓	✓	✓
Cllr Damian White	✓	✓	✓
Cllr Michael White	✓	✓	✓
<b>RESIDENTS' GROUP</b>			
Cllr Nic Dodin	✓	✓	✓
Cllr Paul Middleton	X	0	X
Cllr Raymond Morgon	X	✓	✓
Cllr Barry Mugglestone	X	0	✓
Cllr Stephanie Nunn	X	✓	✓
Cllr Gerry O'Sullivan	X	✓	X
Cllr Reg Whitney	X	✓	✓
<b>UPMINSTER &amp; CRANHAM RESIDENTS' GROUP</b>			
Cllr Gillian Ford	X	0	X
Cllr Linda Hawthorn	✓	✓	X
Cllr Ron Ower	A	A	A
Cllr John Tyler	X	✓	X
Cllr Linda Van den Hende	✓	✓	X
Cllr Christopher Wilkins	X	0	X
<b>INDEPENDENT RESIDENTS' GROUP</b>			
Cllr David Durant	X	✓	0
Cllr Tony Durdin	A	A	A
Cllr Natasha Summers	X	0	X
Cllr Jeffrey Tucker	X	✓	0
Cllr Graham Williamson	X	0	X
<b>LABOUR GROUP</b>			
Cllr Carole Beth	✓	✓	X
Cllr Keith Darvill	X	✓	X
Cllr Tele Lawal	A	A	A
Cllr Paul McGeary	0	✓	X
Cllr Denis O'Flynn	✓	✓	0
<b>NORTH HAVERING RESIDENTS' GROUP</b>			
Cllr Brian Eagling	✓	✓	✓
Cllr Martin Goode	✓	✓	✓
Cllr Darren Wise	✓	✓	✓
<b>INDEPENDENT</b>			
Cllr Bob Perry	X	0	X
Cllr Jan Sargent	X	✓	X
Cllr Melvin Wallace	✓	✓	✓
<b>TOTALS</b>			
✓ = YES	34	44	34
X = NO	16	0	14
0 = ABSTAIN/NO VOTE	1	7	3
ID = INTEREST DISCLOSED/NO VOTE	0	0	0
A = ABSENT FROM MEETING	3	3	3
	54	54	54

This page is intentionally left blank

**COUNCIL, 15 December 2020**

**REPORT OF THE CHIEF EXECUTIVE**

**SUBJECT: OVERVIEW AND SCRUTINY RULES – EXCEPTION TO THE  
CALL-IN (REQUISITION) PROCEDURE**

**SUMMARY**

Under paragraph 18e of the Overview and Scrutiny Procedure Rules, the Leader of the Council is required to submit reports to Council on decisions taken by himself, Cabinet or individual Cabinet members, or key decisions made by a member of staff in the circumstances set out in Rule 18 (exemption to the call-in (requisition) procedure) within the previous 3 months.

Owing to the exceptional circumstances caused by the COVID pandemic, the report lists matters exempt from call-in between 30 March to 31 July 2020.

**RECOMMENDATIONS**

That the report be noted.

**REPORT DETAIL**

- 1 Rule 18 of the Overview and Scrutiny Committee Procedure Rules provides that:
  - (a) The call-in procedure shall not apply where a decision being taken by Cabinet or an individual Cabinet member, or a key decision made by a member of staff is urgent. A decision will be urgent if any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public interests. The record of the decision and notice by which it is made shall state whether in the opinion of the decision making person or body, the decision is an urgent one, and therefore not subject to call-in.**
  - (b) The decision making person or body can only take an urgent decision under (a) above and avoid the call-in procedures after obtaining agreement from the Chairman of the Board that the decision be treated as urgent.**

The period covered by this report includes decision making that took place during the Coronavirus pandemic when normal regulations were suspended, including Call-in. In order to allow for the business of the Council to be conducted expeditiously and in response to the crisis, daily meetings took place to ensure that a process of governance was established and to maintain full transparency in the decision making process during this period.

Under the law, any decision made under Special Urgency must have the agreement of the Chair of the Overview and Scrutiny Board who must be satisfied that the case of Special Urgency is urgent and cannot reasonably be deferred. In all cases of Special urgency listed below, the agreement of the Chair of the Overview and Scrutiny Board was given in writing.

A full list of the Executive Decisions made under Special Urgency procedures between 30<sup>th</sup> March and 31<sup>st</sup> July appears below. This also includes key decisions made not subject to Call-in following Gold Command.

<b>Decision</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Reason for Special Urgency</b>
Implementation of Business Continuity Measures- Bereavement & Registration Services	Leader of the Council	31.3.20	To take the best possible action during the Covid-19 emergency to protect the health and safety of all Havering residents. Urgent matter which could not reasonably be deferred.
Closure of PASC Service for Housing Demand	Patrick Odling-Smee, Director of Housing	31.3.20	To protect and maintain the wellbeing of Havering residents during the Coronavirus outbreak. Urgent matter which could not reasonably be deferred.
Suspension of the Housing Choice and Application Lettings Policy	Patrick Odling-Smee, Director of Housing	31.1.20	To protect and maintain the wellbeing of Havering residents during the Coronavirus outbreak. Urgent matter which could not reasonably be deferred.
Temporary changes to housing repairs and maintenance services	Patrick Odling-Smee, Director of Housing	1.4.20	To protect and maintain the wellbeing of Havering residents during the Coronavirus outbreak. Urgent

			matter, which could not reasonably be deferred.
<b>Decision</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Reason for Special Urgency</b>
Microsoft Cloud Enrolment Agreement	Jane West, Chief operating Officer	1.4.20	No Call-in due to Gold Command
Changes to the Council's Complaint Policy and Procedure as a result of the Covid-19 Crisis	Andrew Blake-Herbert, Chief Executive	1.4.20	To protect and maintain the wellbeing of Havering residents during the Coronavirus outbreak. Urgent matter which could not reasonably be deferred.
Temporary closure due to coronavirus of Havering Library Service, Havering Music School, Fairkytes Arts Centre, sports events and activities	Andrew Blake-Herbert, Chief Executive	2.4.20	To protect and maintain the wellbeing of Havering residents during the Coronavirus outbreak. Urgent matter which could not reasonably be deferred.
Approval to implement the waste services business continuity plan in response to Covid-19 outbreak should resource levels drop below the prescribed threshold and agree the service option outlined in this report	Leader of the Council	2.4.20	In accordance with Government directives in line with the Coronavirus pandemic to protect the health and wellbeing of Havering Residents. Urgent matter which could not reasonably be deferred.
Temporary Closure of the Cocoon during	Robert South, Director of Children's	3.4.20	To protect and maintain the wellbeing of Havering residents

Covid-19	Services		during the Coronavirus outbreak. Urgent matter which could not reasonably be deferred.
<b>Decision</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Reason for Special Urgency</b>
Temporary Closure of Romford Market	Leader of the Council	3.4.20	To protect and maintain the wellbeing of Havering residents during the Coronavirus outbreak. Urgent matter which could not reasonably be deferred.
Resilience of Children's Centres and MyPlace Youth and Community Centre during Covid-19 Pandemic	Robert South, Director of Children's Services	06.04.20	In accordance with Government directives in line with the Coronavirus pandemic to protect the health and wellbeing of Havering residents. Urgent matter, which could not reasonably be deferred.
Approval to deliver a range of emergency economic development services in relation to the Coronavirus Pandemic and its impact on the Havering Economy	Andrew Blake-Herbert, Chief Executive	06.04.20	In order to act as quickly as possible and to take appropriate action in the light of the Coronavirus pandemic in the best interests of Havering residents. Urgent matter which could not reasonably be deferred.

<b>Decision</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Reason for Special Urgency</b>
Implementation of Business Continuity Measures – Bereavement & Registration Service	Leader of the Council	07.04.20	In order to take the best possible action during the Coronavirus pandemic. Urgent matter which could not reasonably be deferred.
Adoption of Statement of Gambling Policy 2020-2023	Cabinet	07.04.20	No Call-In due to Gold Command
COVID-19 Update on Business Rates, Council Tax Support, the Emergency Assistance Scheme and the Income Management Plan	Leader of the Council	09.04.20	To allow the Council to make best provision for Havering business and residents during the Coronavirus pandemic. Urgent matter which could not reasonably be deferred.
Temporary HR Procedure Variations (Covid-19)	Leader of the Council	09.04.20	To make temporary provision for employees in the light of coronavirus pandemic. Urgent matter which could not reasonably be deferred.
To implement the amalgamation of St Ursula's Catholic Infant School and St Ursula's Catholic Junior School	Cabinet Member for Education, Children and Families	23.04.20	No Call-In due to Gold Command



<b>Decision</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Reason for Special Urgency</b>
Commission additional capacity in care homes for hospital discharge patients.	Barbara Nicholls, Director of Adults & Social Care	16.04.20	In order to act as quickly as possible and to take appropriate action in the light of the Coronavirus pandemic. Urgent matter which could not reasonably be deferred.
Complex Placements Dynamic Purchasing System Framework	Cabinet	16.04.20	No Call-In due to Gold Command
Parking Re-Prioritisation following the outbreak of Covid-19 in March 2020	Barry Francis, Director of Neighbourhoods	28.4.20	To act in the best possible way in the interests of the Borough and its residents. Urgent matter which could not reasonably be deferred.
Covid-19 Emergency funding for the purchase of PPE	Neil Stubbings, Director of Regeneration	21.04.20	To allow for PPE to be purchased expeditiously during the Covid-19 pandemic. Urgent matter which could not reasonably be deferred.
Working pay arrangements for staff affected by school closures and contingent worker pay	Jane West, Chief Operating Officer	22.04.20	No Call-In due to Gold Command

<b>Decision</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Reason for Special Urgency</b>
Implementation of Business Continuity Measures – Bereavement & Registration Service	Barry Francis, Director of Neighbourhoods	28.4.20	In order to take the best possible action during the Coronavirus pandemic to protect mourners. Urgent matter which could not reasonably be deferred.
Application for a grant using the Government’s Coronavirus Job Retention Scheme	Leader of the Council	1.5.20	To ensure the London Borough of Havering is best placed to serve residents and officers. Urgent matter which could not reasonably be deferred to ensure the opportunity to apply for the grant is not missed.
Closure of Children’s centres and MyPlace due to Covid-19	Robert South, Director of Children’s Services	1.6.20	To ensure the safety and wellbeing of Havering residents. Urgent matter which could not reasonably be deferred.
Closure of Cocoon due to Covid-19	Robert South, Director of Children’s Services	1.6.20	To ensure the safety and wellbeing of Havering residents. Urgent matter which could not reasonably be deferred.
Agreement of Discretionary Top Up Business Grant	Leader of the Council	16.6.20	To enable the Council to best serve its residents during the

Scheme - Phase 1			Coronavirus pandemic and to support local businesses. Urgent matter which could not reasonably be deferred.
Authority to award a contract in relation to the construction of a school expansion at Mead Primary School	Robert South, Director of Children's Services	25.6.20	No Call-In due to Gold Command
Bereavement Services - Re-opening of Services	Andrew Blake Herbert, Chief Executive	1.7.20	To ensure a speedy decision to re-open services in the light of the Coronavirus pandemic. Urgent matter which cannot reasonably be deferred.
Exit strategy for Parking following the outbreak of Covid-19 in March 2020	Director of Neighbourhoods, Barry Francis	29.6.20	To allow for the decision to be implemented urgently. Urgent matter which cannot reasonably be deferred
Re-opening Play and Recreations areas in Parks and Housing Estates	Cabinet Member for Environment	3.7.20	Urgent decision in the best interests of Havering residents to all for safe re-opening in a measured way as lockdown restrictions are gradually lifted. Urgent matter which cannot reasonably be deferred.

<b>Decision</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Reason for Special Urgency</b>
Romford Market – Recovery Plan	Leader of the Council	18.07.20	No Call due to Gold Command
School Streets	Leader of the Council	17.07.20	In order that school and resident engagement may commence prior to the end of the academic term. Urgent matter which cannot reasonably be deferred.
Support for SLM – Coronavirus Pandemic	Leader of the Council	17.07.20	In order to meet deadlines to re-open leisure centres following the lifting of Coronavirus pandemic restrictions. Urgent matter which cannot reasonably be deferred.
MHCLG Reopening High Street Safely Fund allocation to Havering of £231,05	Leader of the Council	17.07.20	To assist in safely re-opening the high street and the gradual lifting of lockdown restrictions. Finance would be lost without an urgent decision and so could not reasonably be deferred.

**Financial Implications and Risks:**

While there were financial implications around the decision described in this report, there are none directly associated with this report.

**Legal Implications and Risks:**

There are no immediate legal implications directly associated with this report.

**Human Resource Implications and Risks:**

There are none directly associated with this report.

**Equalities and Social Inclusion Implications and Risks:**

There are none directly associated with this report.

Staff Contact:	Andrew Beesley
Designation	Head of Democratic Services
Telephone No:	01708 432437
Email:	andrew.beesley@onesource.co.uk

**Background paper List**

None

This page is intentionally left blank



FULL COUNCIL, Tuesday 15 December 2020

## MEMBERS' QUESTIONS

### Parking Charges in Hornchurch and Upminster Town Centres

1) **To the Cabinet Member for Environment (Councillor Osman Dervish)**  
**From Councillor Paul Middleton**

Businesses in Hornchurch and Upminster Town Centres are suffering due to the Covid19 pandemic. Hornchurch is losing a major retailer (Peacocks) which is a huge loss to the area and we are likely to see more shops close unless more positive action is taken. An experimental order to introduce 29 on-street parking spaces in Hornchurch Town Centre with a free hour parking has been introduced, but is having little impact and are in the main next to existing car parks that remain mostly empty. During the lockdown period these car parks were made free to use and were 90% full – which shows there is a requirement for off street parking. Would the Cabinet Member introduce one hour free parking in Hornchurch and Upminster Town Centre car parks to encourage the use of the car parks and help save the shops?

### Parking Review in Upminster and Cranham

2) **To the Leader of the Council (Councillor Damian White)**  
**From Councillor Ron Ower**

Last year the Council sought views from residents concerning parking restrictions for Maple Avenue, Acacia Avenue and Sycamore Avenue. The scheme was put on hold pending the consultation on a borough-wide parking plan, the details of which have not been revealed to Members. What is the status of the borough-wide review and how much did it cost?

### Lockdown Restrictions

3) **To the Leader of the Council (Councillor Damian White)**  
**From Councillor David Durant**

The Council Leader has suggested there will need to be many lockdown restrictions until a COVID-19 vaccine is available. Surely this is a recipe for mental/health and economic devastation! Is this still his view?

### “Laptops for Schools” Programme

4) **To the Cabinet Member for Education, Children and Families (Councillor Robert Benham)**  
**From Councillor Paul McGeary**

How many laptops have been provided for Havering's children as part of the 'Laptops for Schools Programme'? How many have been provided directly by

**Council, 15 December 2020**

schools and separately by the Council? How many such laptops have been gifted to children and how many are on loan?

**Public Protection**

- 5) **To the Cabinet Member for Public Protection and Safety (Councillor Viddy Persaud)**  
**From Councillor Martin Goode**  
What powers do the Council's Enforcement officers have when dealing with issues regarding Covid-19 and related matters.

**Mayor's Charities 2019/20**

- 6) **To the Leader of the Council (Councillor Damian White)**  
**From Councillor Ray Morgon**  
Would the Leader of the Council confirm how much Councillor Michael Deon Burton raised as Mayor for his chosen charities?

**School Streets**

- 7) **To the Cabinet Member for Environment (Councillor Osman Dervish)**  
**From Councillor Christopher Wilkins**  
The Council has introduced the School Streets' Scheme in Cedar Avenue, where Branfil School is situated. Local Members were provided with very short notice regarding the scheme. During the consultation period, Local Members did raise concerns regarding increased congestion and pollution for those living in adjoining streets, prior to the scheme being introduced. There appears to have been no, or little, consultation with residents in adjoining roads. Can the Cabinet Member confirm:

What steps will be taken to alleviate the pollution and congestion in the adjoining roads, where the School Streets' Scheme was introduced?

**"DoingMyBit" Campaign**

- 8) **To the Cabinet Member for Public Protection and Safety (Councillor Viddy Persaud)**  
**From Councillor David Durant**  
The Council's "DoingMyBit" campaign was launched without undertaking a Medical Risk Assessment into the pros and cons of mask wearing and without a report being approved by Cabinet. This failure matters as the morally coercive campaign could undermine human and employment rights and result in an increase in Disability Hate Crime, and make the council potentially financially liable for any medical harm caused to people from heeding the campaign.



**Council, 15 December 2020**

In view of this does the Cabinet Member for Public Protection agree the “DoingMyBit” campaign should be halted until an MRA is undertaken and a full report on the matter is prepared and approved by Cabinet?

**SEND Pupils in Havering**

9) **To the Cabinet Member for education, Children and Families (Councillor Robert Benham)**

**From Councillor Keith Darvill**

How many SEND pupils are there in Havering and what is the current cost of sending some of those pupils out Borough for their education needs separated between private and public sector providers?

**Public Firework Displays**

10) **To the Cabinet Member for Public Protection and Safety (Councillor Viddy Persaud)**

**From Councillor Brian Eagling**

Further to our agreed Motion at January’s Full Council meeting, what progress has the Council made to encourage all public firework displays within the Local Authority boundaries to be advertised in advance of the event? A public awareness campaign about the impact fireworks have on animal welfare and vulnerable people will allow residents to take appropriate precautions and encourage local suppliers of fireworks to stock ‘quieter’ fireworks for public display

**Educational Attainment Information**

11) **To the Cabinet Member for Education, Children and Families (Councillor Robert Benham)**

**From Councillor Ray Morgon**

Would the Cabinet Member confirm what steps he will take to ensure that all schools provide clear and transparent information on their results performance and place the collective information on the Council’s website?

**Havering Local Register**

12) **To the Leader of the Council (Councillor Damian White)**

**From Councillor Linda Hawthorn**

There are many buildings in Havering, which although of local interest, are not eligible for national listing. We used to have a local list of such buildings, which gave them some protection. This has been shelved for many years now. Can the Cabinet Member please advise when this list will be returned, and Councillors are able to apply for buildings in their wards to be added to it?

**Testing Centre in Cherry Tree Car Park**

**13) To Cabinet Member for Public Protection and Safety (Councillor Viddy Persaud)**

**From Councillor David Durant**

Despite claiming to support the High Street the Executive harmed the High Street by closing the Cherry Tree car park, for 6 months, and opening a 'coronavirus testing centre'. No shopkeepers, residents or local councillors were consulted and the centre was operational before the decision to close the car park was made. Will the Cabinet Member for the High Street admit a terrible mistake has been made and relocate the testing centre to a more appropriate location?

**Council and PSL Tenants**

**14) To the Cabinet Member for Housing (Councillor Joshua Chapman)**  
**From Councillor Keith Darvill**

How many Council and PSL Tenants are currently living in overcrowded accommodation (as defined in housing legislation) and have applied to the Housing Department to move into a property that meet their housing needs?

**Charging Points for Electric Vehicles**

**15) To the Cabinet Member for Environment (Councillor Osman Dervish)**  
**From Councillor Reg Whitney**

Given the increasing demand and need for electric vehicles, would the Cabinet Member confirm the Administration's Strategy on charging points?

## **COUNCIL, 15 DECEMBER 2020**

### **MOTIONS**

#### **A. FIRST DO NO HARM**

##### **Motion on behalf of the Independent Residents' Group**

This Council calls upon the Executive to contact the Prime Minister to lift restrictions and support the full re-opening of all hospitals, doctors surgeries, mental health units and all other medical centres in order to continue to support all those in need of further treatment, operations, mental health support and other health services, that have been withdrawn due to the Government's Coronavirus Lockdown Restrictions.

##### **Amendment on behalf of the Labour Group**

This Council welcomes the lifting of lockdown restrictions and calls upon the Executive to contact the Prime Minister to ensure that the National Health Service and Public Health Authorities are properly funded to cope with the impact of the pandemic as well as delivering the high level of service it committed to deliver in its 2019 manifesto

##### **Amendment on behalf of the Conservative Group**

This Council welcomes the steps taken to safeguard local residents against increased exposure to Covid-19; it notes that Havering has had some of the highest rates of infections across all age categories and that the local hospital trust is running at capacity; and calls upon the Administration to write to the Prime Minister to request additional resources are released to Havering and the wider East London Boroughs, to support the continued suppression of the virus whilst the national vaccine roll out is undertaken.

#### **B. PUBLIC NOTICE OBLIGATION**

##### **Motion on behalf of the Independent Residents' Group**

Local newspapers act as a valuable part of our democratic system, but just like democracy itself cannot be taken for granted and need support to flourish. Many

## **Council, 15 December 2020**

print editions have gone on-line and the Romford Recorder can only survive with guaranteed income mostly through advertising.

However the Government's "Planning for the Future" consultation (ended 29<sup>th</sup> Oct) proposed removing the obligation of councils to advertise Public Notices in local papers. If this happened it would harm local papers and undermine the coverage and transparency they provide about planning matters and local affairs.

To avoid this the IRG called on the Executive to respond to the government's "Planning for the Future" consultation in favour of retaining the obligation of local authorities to advertise Public Notices in local papers in the interests of local democracy.

Instead the Administration's submission supported the removal of the Public Notice obligation. and Council strongly disagrees with the Executive decision to support the removal of the Public Notice obligation.

## **Amendment on behalf of the Conservative Group**

This Council welcomes the Administration's submission to the planning for the Future consultation and awaits the response from the Government.

## **C. LOWER THAMES CROSSING**

### **Motion on behalf of the Upminster and Cranham Residents' Associations Group**

Following on from several consultations regarding the Lower Thames Crossing and the responses from this Council (March 2016 and this year) Highways England submitted a Planning Application for a 14.5mile road, including a 2.4 mile tunnel, connecting the M2 near Rochester and the M25 by North Ockendon.

We have been advised that following feedback from the Planning Inspectorate that the Application has been withdrawn and a new one will be submitted.

Therefore we ask that this Council calls upon the Leader to reiterate its concerns to the Government and our Members of Parliament in respect of the following:

- Adverse impact on residential amenity for homes in Havering in terms of noise, disturbance and vibration
- Loss of homes in the North Ockendon area
- Impact on conservation areas and heritage assets in the locality

## **Council, 15 December 2020**

- Adverse impact of ongoing works and siting of works compounds.
- Should the Crossing go ahead as planned, that Havering residents are eligible to a toll discount scheme (on the same basis as received by residents of Thurrock and Dartford for the Dartford Crossing).

### **Amendment on behalf of the Conservative Group**

This Council welcomes the withdrawal of the Lower Thames Crossing planning application following the objections raised by the Administration as part of the public consultation; notes that the previous scheme failed to adequately address the projected increases in noise and air pollution that would result across Havering from increased traffic movements; notes the unwillingness from Highway England to include sufficient upgrades of the strategic highway network as part of the overall design; notes the unwillingness from Highways England to offer Havering residents a user discount, and calls upon the Administration to take all necessary steps to engage with Highway England, to ensure that these issues are addressed.

## **D. ORCHARD VILLAGE**

### **Motion on behalf of the Labour Group**

This Council call upon the Government to increase funding for the safe removal and replacement of the external building cladding at Orchard Village and other residential blocks irrespective of the height of the buildings in order that shared owners and leaseholders are relieved of the substantial costs involved. Clarion Housing Association is urged to bring forward a programme to make all necessary safety works at Orchard Village.

### **Amendment on behalf of the Conservative Group**

This Council welcomes the £1billion made available by the Government for this financial year to support the remediation of unsafe non-ACM cladding systems on residential buildings 18 metres and above in height, in both the private and social housing sectors. This Council also notes the Government's publication of the draft Building Safety Bill which lays out the framework and enabling powers to implement a new approach to building safety regulation. Clarion Housing Association is therefore urged to bring forward a programme to carry out all necessary safety works at Orchard Village.

This page is intentionally left blank